



## Public Training

# The Professional Procurement Skills

### THE OVERVIEW

Procurement skills are essential for organizations as they drive cost efficiency, supplier management, risk mitigation, and strategic sourcing. This program is designed to upskill professionals to ensure compliance, promote innovation, and optimize the supply chain, leading to improve performance and productivity. Ultimately, these skills contribute to the organization's competitiveness and long term success.

**EARLY BIRD PRICE: RM1,850**

**NORMAL PRICE: RM2,070**

(inclusive of SST & HRDC Admin Fee)



**16 - 17 JULY 2024**



**09:00AM - 05:00PM**



**CONCORDE HOTEL, KL**

Please collect your RM20 TNG eWallet  
reload pin at registration desk.

### CONTACT INFO:

rachel@symphonydigest.com

010-238 7806

010-393 2800



## What You will Learn

- The role of purchasing
- Building negotiation skills
- Sourcing and supplier selection skills
- Cost saving and prices detailing skills
- Supplier and supplies management techniques
- 3rd party risk management
- conducting audit and types of audits
- Inventory management system
- Problem-solving skills
- Understand role of delivery

## Trainer's Profile

With over 33 years of experience in supply chain and operational management, the Trainer is qualified and competent in sharing his wealth of knowledge in strategic supply chain management. He held a position as a Logistic and Purchasing Manager with Melandas, and Procurement Manager with Joubert SA Malaysia, and had served as a Supply Chain Manager and Company Director for 17 years. His extensive experience in diverse roles and industries has gained him as a seasoned professional in supply chain and operations management.

The Trainer has been providing his expertise in the areas like Inventory and Warehouse Management, Supply Chain Management, Cost Reduction, Strategic Procurement and Purchasing Management, Import and Export Documentation Process, International Payment Risk Mitigation, Negotiation, Incoterms and Impact on Trade, Trade Financing, Letter of Credit and Documentary control.

He is a professional trainer with a range of academic and professional qualifications. He is a certified HRDF Trainer, and has also obtained certification as a Professional Trainer and Facilitator from University Malaya. Academically, the Trainer has obtained an MBA in Supply Chain Management in Production Management (USA), a Diploma in Production Management (USA), and a Diploma in Human Resource Management (UK).

### Participants

Name:

Contact No:

Email:

Name:

Contact No:

Email:

### Company Representative

Name:

Contact No:

Email:

Company:

Address:

### Notes:

1. For cancellation less than 14 days before or non-arrival on the training day, no refund will be given. Substitution is allowed.
2. Should the number of participants be too low to make the course a meaningful learning experience, Symphony reserves the right to postpone or cancel the training.
3. HRDC grant application shall be applied and approved before the training day. Maximum claim from HRDC is RM1,300 per day. The balance, if any, is to be topped up by client.