



# Competency Gap Analysis

Participants will understand the insight of functional competency which it will help them realize the importance of this courses. They will learn the process and tools on how to develop functional competency and apply the relevant tools in developing and measuring the functional competency.



15 - 16 MAY 2024



09:00AM - 05:00PM



CONCORDE HOTEL, KL

**Early Bird Price: RM1,850**

**Normal Price: RM2,070**

(inclusive of SST & HRDC Admin Fee)

Please collect your RM20 TNG eWallet  
reload pin at registration desk.

## TOPICS COVERED

- What is Competency ?
- Types of Competencies
- What are Functional competencies?
- The Difference Between Functional and Technical Competency
- The Importance of Functional Competency
- The Process of Developing Functional Competency
- Developing Competency Framework
- Measuring Functional Competency

## TRAINER'S PROFILE

The Trainer carried with him a considerable experience in 3D: Design, Develop & Deliver trainings in areas, in particular Human Resources & People Management, Supervisory Skills, Quality Management and many more. He has an excellent track record as a trainer in many areas, and taught many participants, from Line leaders to Senior Managers of MNCs, GLCs & SMEs. In total, he was engaged by companies of various industries and has established himself as a highly-regarded trainer famed for his caliber and efficiency.

The Trainer brought with him 15 years of HR & IR experiences, namely, from manufacturing (carton box & paperboard packaging), services (banking, fast food chain, trade organization & private university/college) and GLC (under the MOHR).

## REGISTRATION

### Contact Person

Name:

Company:

Contact No.:

Email:

Address:

### Participant 1:

Contact No.:

Email:

### Participant 2:

Contact No.:

Email:

### Notes:

1. For cancellation less than 14 days before or non-arrival on the training day, no refund will be given. Substitution is allowed.
2. Should the number of participants be too low to make the course a meaningful learning experience, Symphony reserves the right to postpone or cancel the training.
3. HRDC grant application shall be applied and approved before the training day. Maximum claim from HRDC is RM1,300 per day. The balance, if any, is to be topped up by client.